

INSTRUCTIONS

a. This application must be completely filled in by typewriter or in ink and submitted in triplicate to the Superintendent of Buildings.

b. Plot plan showing location of lot and of buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be drawn on the diagram which is part of this application.

c. This application must be accompanied by two complete sets of plans showing proposed construction and two complete sets of specifications. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical, electrical and plumbing installations.

d. The work covered by this application may not be commenced before the issuance of Building Permit.

e. Upon approval of this application, the Building Department will issue a Building Permit to the applicant together with approved, duplicate set of plans and specifications. Such permit and approved plans and specifications shall be kept in the premises available for inspection throughout the progress of the work.

f. No building shall be occupied or used in whole or in part for any purpose whatever until a Certificate of Occupancy shall have been granted by the Building Department.

g. Costs for the work described in the Application for Building Permit include the cost of all of the construction and other work done in connection therewith, exclusive of the cost of the land.

APPLICATION FOR BUILDING PERMIT

TOWN OF SCHAGHTICOKE

BUILDING DEPARTMENT

Schaghticoke Town Hall

290 Northline Drive

Melrose, N.Y. 12121-9707

(518) 753-6915 • Fax: (518) 753-6918

Tax Map No. _____

Examined _____ 19 ____ File No. _____

Approved _____ 19 ____ Permit No. _____

Dated _____ 19 ____

(Superintendent of Buildings)

APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit pursuant to the New York State Building Construction Code for the construction of buildings, additions or alterations, or for removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

NOTE: READ INSTRUCTIONS ON REVERSE SIDE

Applicant is _____

Owner, Lessee, Agent or Builder

Name of Owner of premises _____

Applicant _____

Address _____

Phone Number _____

1. Location of property. Lot No. _____

Street and Number _____

8. Number of dwelling units _____ Number of dwelling units on each floor _____

If garage, number of cars _____

2. Existing Use and Occupancy _____

9. Size of Lot: Front _____ Rear _____ Depth _____

3. Intended Use and Occupancy _____

10. Dimensions of existing structures

Front _____ Rear _____ Depth _____

Height _____ No. of Stories _____

4. Estimated Cost \$ _____

11. Dimensions of new construction

Front _____ Rear _____ Depth _____

5. Floor Area _____ SQ. FT.

12. Name of Compensation Insurance Carrier _____

6. Cubic Area _____ CU. FT.

No. of Policy _____ Expiration Date _____

7. Fee \$ _____

(To be paid on filing this application)

13. Will electrical work be inspected by, and a Certificate of Approval obtained from New York Board of Fire Underwriters or other agency or organization?

If so specify _____

STATE OF NEW YORK, }
County of _____ } as:

_____ being duly sworn deposes and says that he is the applicant above named: that he is the _____ of said owner or owners, and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn to before me

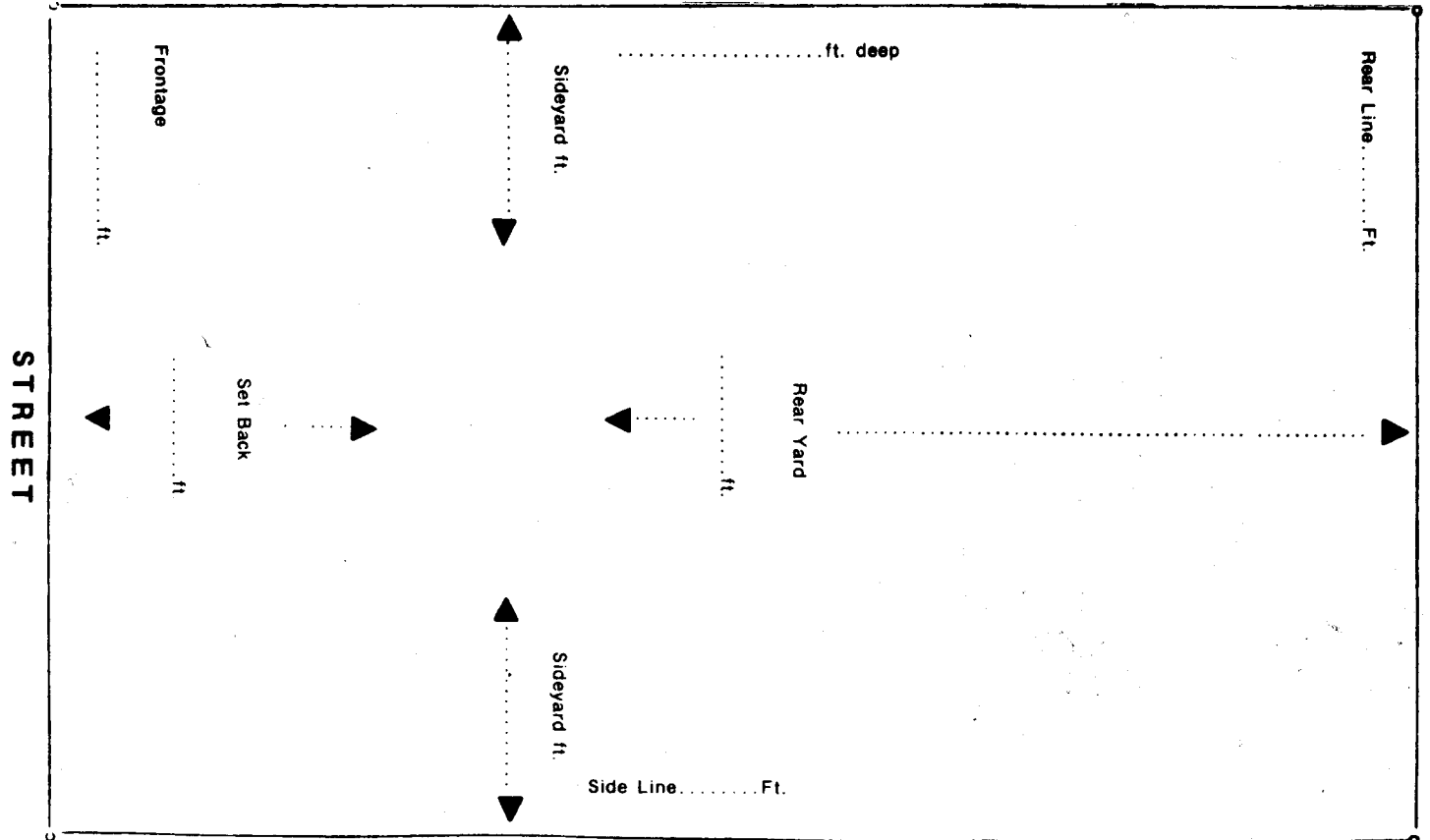
this _____ day _____ 19 ____

Notary Public, _____ County

(Signature of Applicant)

PLOT DIAGRAM

Locate clearly and distinctly all buildings, whether existing or proposed, and indicate all set-back dimensions from property lines. Give lot and block numbers or description according to deed, and show street names and indicate whether interior or corner lot.



(See Over)